

Mayor and Council Meeting
Tuesday, January 14, 2003, 7:00 p.m.

Pledge

Roll call - Harrington, Smith, Greenfield, Stull, Castle, and Bell.
All present

Mayor's Remarks
Sidewalks look great, East Potomac St. near completion

Approval of Minutes for December 10, 2002.
Motion Harrington, 2nd Tom Smith
Approved 6-0

Staff Reports

Chief Price- Police Departments year-end statistics
Concerns of skateboarders in street and traffic. Safety issue.
Be wary of door-to-door solicitors for donations on behalf of fire department or others.
Identification required.
Snowmobiles and four-wheelers operating on roadways during snow emergencies interfering with snow plows. Violations of Maryland Law.
Certificates from Special Olympics for Chief's involvement. 21% of all costs go to children.

Reynolds - Valentine Day Dance February 8, 2003, 7:00 p.m. at City Park.

Brawner - Water, Public Works, and Waste Water
Main Water and Sewer Lines have been installed at Galyn Manor.
Brunswick St sewer line renewing continuing.
Rubble pile size reduced.

Mayor - Recent bypass occurred at sewer plant. MDE loan for phase II of I&I in progress.
City expended \$1 million several years ago on phase I I&I project

Dunn - Final stages of Adelphi installation of Channel 99 access for Brunswick residents. Will operational within 2 weeks.
Code enforcement report

Harrington - Attended Financial meeting

Smith - Received Audit report

Greenfield - XMAS party great success.

Stull - Campground evacuation occurred during recent high water. Trailer and other items removed.

Castle - EDC reviewed Maryland Main Street at recent meeting.
Special meeting Thursday 1/16 will occur with Carol Truppe concerning Strategic Planning

Bell - Sidewalk Committee analysis of funding and East and West Potomac St. sidewalk project reveals sufficient monies to complete project.

Citizens' Forum -
Ellis Burrell, Souder Road
"Great Citizens'" meeting to begin, one hour each week at Methodist Church.

Karen Tome, 4th Ave.
Remarks on Citizens' Advisory Meeting
Requests that APFO, Brunswick Region Plan, Charter, Zoning Ordinance, & Master Plan be donated to Brunswick Library.

John Brubaker, 710 East A St.
Juvenile problem when school dismisses, i.e., property destruction, etc. Would like to put fence in Paper Alley.

Mayor - Written request. Paper Alley normally does not allow permanent fixtures such as fences. Procedures for such requests will be made available to the Citizen.

Bob Ward, East A St..
Juvenile complaints on Souder Rd, i.e., juveniles in roadway. Would like sidewalks along Souder Road.

Mayor - No commitment from SHA regarding funding of sidewalk. Can revisit request to SHA. New Delegate and Senator will be contacted.

Smith - Recommend correspondence to State representative.

Frederick County United Methodist Habitat - Request for Assistance.
Marvin Ausherman - Request for assistance regarding forgiveness of City fees.
City fees total \$20,407 (\$12,107 tap and capacity fees, and \$8,300 for a sewer line extension)
\$7,102 assistance requested. Home to be built by volunteers and homeowners. Results in interest mortgage for home owner. Lot on East A. St., 1050 square foot home, four bedroom.
Beginning in April with completion in August. Homeowner will be selected from Brunswick after review process.

Smith - Inquires regarding Frederick contribution. Questions sewer line extension of 184 feet.

Ausherman - No commitment yet.

Mayor - Enterprise Fund involvement. Rates were increased recently to compensate for deficits.

Smith - Recommends waving sewer capacity fee.

Larry Snow - Chairman for Habitat

Inquires as to City supplying in-kind services for sewer extension.

Droneburg - Line extension will take up to three weeks.

Mayor - Frederick County's approach is different due to source of funds, e.g., General Funds.
Best option is sewer line extension contribution.

Stull - Motion to donate Public Works labor for sewer line.

2nd - Greenfield

Bell - Suggest committee for options

Stull - Withdraws motion.

Motion - Mayor to create committee to review option by February 11, 2003.

2nd - Castle

Vote 6-0

Approved

Droneburg - Amendment to Public Works Product Manual.

Hydrant change, page 12, "Kennedy" hydrant inclusion to manual, leaving two options.

Has all necessary adapters for fire department. Kennedy has agreed to supply all tools for repair free of charge.

Water Meter specification addition - Manual has no reference to specifications of meters.

Bell - Builders that have 6 or more homes should be required to install all RF meters.

Added to Product and Design manual

Joe Moss - Should specify type.

Drobeburg- Current installations can be adapted to RF.

Bell-Motion to accept Water meters and incorporate 6 or more homes must be RF.
2nd -Stull,
Vote 6-0
Approved

Bell - Motion to add Kennedy to hydrant specifications.
2nd Stull,
Vote 6-0
Approved

Smith - Donate labor part

Bid Opening - Skid Loader
Stull - Standard Equipment - \$48,600
Greenfield - Wertz, Glenrock, PA - \$53,870
Bell - DW Ogg, Frederick, MD. - \$49,547.70

Will be reviewed by Public Works and Council for accuracy.
Set for next agenda.

George Fyre - Offers to renew Lawn contract at same price

Stull - Motion to extend contract

Mayor - Problem with discussing non-agenda items. Prefer to placed on next agenda.

Stull - Withdraw motion.

Smith - Suggests multi-year contract

Stull - Motion to adjourn , 8:40 p.m.

Adjournment

Approved By: _____ Witness: _____
Mayor Date City Administrator Date

